



# Safeguarding Policy

## Introduction

Survive and Save Training is committed to providing a safe and secure environment for all individuals during the delivery of courses whether in a physical classroom or virtual classroom via Zoom or similar. We will ensure that there are appropriate arrangements in place to allow for a safe and secure environment and arrangements are in place to deal with any issues or concerns with suspected or reported abuse of children or vulnerable adults.

This policy is an abridged version focussed on important information that learners need whilst attending a course.

## Definition of safeguarding

The safeguarding of children, young people and vulnerable adults can be defined as the protection of individuals from neglect, physical, emotional or sexual abuse. Each individual has a fundamental right to be protected from harm and should be given the opportunity to maximise their potential learning in a safe and secure environment.

To ensure that Survive and Save Training are able to provide a safe and secure environment for our learners we will make the following arrangements.

1. Adopt and implement the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy in full. Full versions of these policies are available from
  - a. Download [Swim England Wavepower](#)
  - b. Download [RLSS Safeguarding Policy](#)
2. Appoint a named Safeguarding Officer to whom all cases of suspected abuse or allegations of abuse must be reported immediately
3. Ensure that confidentiality is maintained appropriately and in line with the best interests of the child.
4. Require all tutors to complete an enhanced DBS check every 3 years.
5. Require all tutors and other staff working in a regulated activity are required to attend and refresh every 3 years a suitable Safeguarding CPD or course.

## Managing safeguarding before and during courses

1. Complete an Emergency Contact Form prior to commencement of the course.
2. Each day sign in at the beginning of each day and out at the end of each day. If you leave the premise during the day you should also sign out and back in again.
3. If you are going to be late you must contact your tutor to advise them of your arrival time.
4. If you are more than 30 minutes late or do not attend on any given day of the course the tutor or centre Designated Officer will attempt to contact you. Initially we will use your contact details and then the emergency contact details provided.

## Reporting Concerns

1. If you have any concerns about your health or safety or of anyone on your course this should initially be raised with your course tutor.
2. Where you are unable to do this, you can raise any issues with the responsible Safeguarding Officer whose details are below
3. Alternatively, you can contact any of the following organisations:
  - a. Swimline on 0808 100 4001
  - b. NSPCC Helpline on 0808 800 5000



## Safeguarding Policy

- c. Childline on 0800 1111

### Safeguarding Officer Details:

Mrs Sally Baldwin  
Survive and Save Training Ltd  
37 Lankers Drive  
North Harrow  
Middlesex HA2 7PA  
mailto: [enquiry@surviveandsave-training.org](mailto:enquiry@surviveandsave-training.org)

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