Health and Safety Policy

Introduction

Survive and Save Training is committed to ensuring the health, safety and welfare of its employees, tutors, trainers, learners and other individuals involved in the delivery or participation of its courses.

Maintaining health and safety

Survive and Save Training has a number of processes in place to ensure that health, safety and welfare of all those involved with its courses:

- Identify and assess potential hazards and the risks arising from them and provide adequate control measures. Regular reviews will be carried out to maintain a safe environment.
- To consult with employees, tutors and trainers on matters affecting their health and safety
- To provide information, instruction and supervision for employees
- To ensure that all employees are competent to do carry out their role and to give adequate training
- To record and investigate incidents and accidents in order to prevent re-occurrence
- To maintain safe and healthy working conditions
- To review and update this policy as necessary and at regular intervals

Employees, Tutors, Trainers, Assessors and Learners have to:

- Co-operate with the company on matters relating to health and safety
- Take reasonable care of their own health and safety and those that they would reasonably be expected to come in to contact with in their role
- Report all health and safety concerns to an appropriate person at the course venue or a company representative.

Health and Safety during courses

During courses health and safety responsibility is delegated by the company to the tutor. They should ensure that they:

- Maintain an up-to-date knowledge of the company's risk assessment and any relevant policies and procedures
- Be aware of the risk assessment and operating procedures of any facilities that they are working at.
- A copy of the individual facility operating procedures can be found in the company One Drive shared folder.
- Be aware of the procedures to use during an emergency to include items such as fire/evacuation, and injury to learner/swimmer etc
- All accidents must be reported and recorded at the training venue. Any accidents should also be reported to the company's person responsible for health and safety

Tutors are reminded that overall responsibility for health and safety at training venues is that of the venue operator. Should there be a conflict in policy the training venues procedures should prevail. Such issues should be raised with the Company Director.

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Contact Details:
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